

HRO SPONSORED NSPS TRAINING



COURSE TITLE: NSPS Pay Pool Management

DATE/TIME: 27 – 28 September (16 hrs) – 0730-1600

TRAINING SITE: Community & Education Center, Room 111

NOMINATION DEADLINE: 12 September 2007

COST: None

NOMINATION METHOD: Email or phone in your request for nomination to Mr. Mine, toshimitsu.mine@sasebo.navy.mil. Telephone: 252-3493 or fax at 252-3836. **Be sure to provide proof of completion of the pre-requisites in the form of the completion certificates from the NSPS 101 Class & NSPS for Supervisors class via fax, email or bring it to the class.**

Must have a minimum of 20 students before this class can run due to class participation in a near course-length exercise.

COURSE DESCRIPTION: This class will meet the mandatory requirement for Pay Pool Management training for commands converting to NSPS who will be involved with a pay pool as a Pay Pool Manager, Pay Pool Panel Member, or an advisor to a pay pool. These members are usually Commanding Officers, Executive Officers and Department Heads of Larger Organizations of US Civilians. Participants will gain an understanding of the sequence and steps involved in the pay pool process; the importance of pay pool ethics and standards of conduct; roles and responsibilities; reconcile ratings based on performance; the financial implications of share selections and paying bonuses and salary increases; recognizing performance on an individual and on a team level and to describe the link between pay and performance.

PREREQUISITES: 1. NSPS 101 Completion (Link to NSPS 101: <http://www.cpms.osd.mil/nsps/nsps101/index.htm>).
2. NSPS for Supervisors.

TRAINING MATERIALS: Instructions for printing of course handouts will be issued after the nomination deadline.

POC for Additional Information: Contact Toshimitsu Mine at 252-3493 or Dean Tom at 252-3661.